



Approved Minutes of APCO Executive Committee Meeting December 6th, 2017- The Ohio State University College of Pharmacy

- I. **Members Present:** Gregg Kuck, Anna Haas-Gehres, Jack Lince, Eric Hals, Marty Schreiberman, Alan Katz, Harry Taubman, Martin Hostinsky, Tracy Hemmerly, Jeff Taubman
- II. **Call To Order:** Gregg Kuck called the meeting to order at 8:59pm
- III. **Unapproved Minutes:** Minutes of the regular monthly meeting held on October 4th, 2017 were distributed and read at the meeting (No November meeting). **Motion:** Eric Hals motioned to approve minutes. Anna Haas-Gehres 2nd motion; **Motion Passed**
- IV. **Executive Secretary Report:** Tracy Hemmerly presented report
 - a. 2 APCO domains were renewed
 - b. 2018 membership dues drive tri-fold document presented & discussed. Approved for mailing. Will be mailed in upcoming week.
- V. **Treasurer's Report:** Shirlyn Chaffin presented report
 - a. Monies spent for DTC, bank fees
 - b. Scholarship fundraiser expenses paid
 - c. Scholarship donation was received
 - d. Income tax has been filed
 - e. Scholarship Fundraiser Multi Year Report Presented
 - i. Report detailed Income, Expenses, Net Profit, Comparison and Disbursements for 2013 thru 2017
 - ii. Shirlyn Chaffin suggested the non-OSU scholarship should be for \$1500 for the next 3 years
- VI. **Committee Reports:**
 - a. **PFO Liaison Report:** Eric Hals presented report
 - i. Great presentation this month about...
Combating Healthcare Disparities In Our Community Presented by:
Kristine Duly, PharmD Candidate 2019
Geoffrey Ong, PharmD Candidate 2020
Max Stevenson, PharmD Candidate 2019
Jackie Wong, PharmD Candidate 2019
Anna Haas-Gehres, PharmD, BCACP
The Ohio State University College of Pharmacy
(Identifying Healthcare Disparities and Current Free Clinic Efforts in Central Ohio)
 - ii. January CE presentation: 1-10-18 TBA
 - iii. January Jurisprudence CE presentation: 1-16-18 at OHIO STATE UNIVERSITY COLLEGE OF PHARMACY
- VII. **Old Business:** Officer Installation tentatively planned to take place during 5-2-18 CE Presentation/Dinner/Meeting
- VIII. **New Business:** No new business
- IX. **Adjourn: Motion:** Jack Lince motioned to close the meeting. Eric Hals 2nd motion; **Motion Passed** at 9:11pm



APCO Executive Committee Meeting Agenda _____, 20__ - The Ohio State University College of Pharmacy

- I. **Members Present:**
- II. **Student Present:**
- III. **Call To Order:**
- IV. **Unapproved Minutes Review:**
- V. **Executive Secretary report:**
- VI. **Treasurer's report:**
- VII. **Committee Reports:**
 - a. **OSU Student Liaison/Rep:**
 - f. **Membership Committee:**
 - k. **Awards Committee:**
 - b. **PFO Liaison Report**
 - g. **Nominations Committee:**
 - l. **Scholarship Committee:**
 - c. **COP alumni:**
 - h. **Public Relations Committee:**
 - m. **Website & Social Media:**
 - d. **OPA District 9 Rep:**
 - i. **Budget Committee:**
 - e. **Legislative Committee:**
 - j. **Heritage Committee:**
- VIII. **Old Business:**
- IX. **New Business:**
- X. **Adjourn:**

2017-2018 Officers

<u>President</u>	<u>Pres-Elect</u>	<u>Treasurer</u>	<u>Ex Secretary</u>	<u>Trustees</u>
Gregg Kuck	Anna Haas-Gehres	Shirlyn Chaffin	Tracy Hemmerly	3yr Martin Schreiberman & Megan Marchal 1yr Karen Miley & Harry Taubman 2yr Martin Hostinsky & Lou Marcy

OPA District 9 Jeff Steckman R.Ph., PharmD. (Counties:Delaware/Franklin/Madison/Union) (as of July 2017)

Monthly Topics to Cover & Things To Do

<u>Month</u>	<u>Discuss at Meeting</u>	<u>To Do –or- EVENT</u>
January	Membership Drive pd info reported	Membership Drive Mail/Email 2 nd dues request
	Membership Drive 2 nd email/ mailing strategy	Schlrshp Application make page live (Jan 21 st thru Mar 12 th ?)
	Scholarship Applications start/end dates for acceptance	
	Officer Installation Event date/location(normally Apr/May)	
February	Officer Installation Event date/location(normally Apr/May)	
March	Scholarship Tickets Drawing Aug date/location	Schlrshp Fundraising Tickets & Letter bring last yrs to meeting
	Schlarship Fundraising Tickets & Letter Last yr vs current yr	Schlrshp Application take page down (Jan 21 st thru Mar 12 th ?)
	Officer Installation Event final date/location(Apr/May?)?	Scholarship Application email in bulk to Anna, ?
	Officer Election who is running?	Officer Election Ballot email to members (invite to event?)
	Officer Ballot when to email? Invite people to event?	
April	Scholarship Tickets Drawing Aug date/location(if needed)	Scholarship Fundraising Tickets & Letter Bring to meeting
May/June/July	Scholarship Winners Announced for minutes	EVENT Officer Installation (Apr/May)
	Scholarship Ticket Sales info reported for minutes	
	OPA Dist 9 any new info/person reported for minutes	
August		EVENT Scholarship Fundraiser Ticket Drawing
September	Schlrshp Fndrsr Drawing winners announced for files	
October	Membership Drive Last yr vs upcoming yr	Membership Drive bring last yrs to meeting
November	Membership Drive Present literature	Membership Drive Mail/Email 1 st dues request
	Membership Drive Law date for literature?	
December	Membership Drive pd info reported	Membership Drive Mail/Email 2 nd dues request
Other		EVENT Scholarship Winners?