



Approved Minutes of APCO Executive Committee Meeting March 7th, 2018- The Ohio State University College of Pharmacy

- I. **Members Present:** Gregg Kuck, Jack Lince, Eric Hals, Marty Schreiberman, Alan Katz, Harry Taubman, Karen Miley, Tracy Hemmerly, Jeff Taubman
- II. **Call To Order:** Gregg Kuck called the meeting to order at 8:46pm
- III. **Unapproved Minutes:** Minutes of the regular monthly meeting held on December 6th, 2017 were distributed and read at the meeting (No January or February meeting). **Motion:** Marty Schreiberman motioned to approve minutes. Harry Taubman 2nd motion; **Motion Passed**
- IV. **Executive Secretary Report:** Tracy Hemmerly presented report
 - a. Mailed 2018 dues request to members who still need to renew
 - b. Gave member renewal checks and online payment information to Shirlyn Chaffin
 - c. Excel Spreadsheet created for yearly Scholarship Fundraiser information
- V. **Treasurer's Report:** Shirlyn Chaffin presented report
 - a. Monies spent for DTC, bank fees, raffle expenses
 - b. Received checks and online payment information for membership dues
 - c. Scholarship recipient, Heather Fogarty received check. Shirlyn met with her and had dinner. Heather, who goes to Ohio Northern, was very appreciative.
- VI. **Committee Reports:**
 - a. **PFO Liaison Report:** Eric Hals presented report
 - i. Interesting & great presentation this month about...
Proton Pump Inhibitors
Presented by:
Cari Brackett, Pharm.D
The Ohio State University College of Pharmacy
 - ii. 4-4-18 CE presentation: TBA
 - iii. 5-2-18 Officer Installation & CE presentation: TBA
- VII. **Old Business:** No old business
- VIII. **New Business:** No new business
- IX. **Adjourn: Motion:** Marty Schreiberman motioned to close the meeting. Alan Katz 2nd motion; **Motion Passed** at 9:06pm



APCO Executive Committee Meeting Agenda

_____, 20__ - The Ohio State University College of Pharmacy

- I. **Members Present:**
- II. **Student Present:**
- III. **Call To Order:**
- IV. **Unapproved Minutes Review:**
- V. **Executive Secretary report:**
- VI. **Treasurer's report:**
- VII. **Committee Reports:**
 - a. **OSU Student Liaison/Rep:**
 - b. **PFO Liaison Report**
 - c. **COP alumni:**
 - d. **OPA District 9 Rep:**
 - e. **Legislative Committee:**
 - f. **Membership Committee:**
 - g. **Nominations Committee:**
 - h. **Public Relations Committee:**
 - i. **Budget Committee:**
 - j. **Heritage Committee:**
 - k. **Awards Committee:**
 - l. **Scholarship Committee:**
 - m. **Website & Social Media:**
- VIII. **Old Business:**
- IX. **New Business:**
- X. **Adjourn:**

2017-2018 Officers

<u>President</u>	<u>Pres-Elect</u>	<u>Treasurer</u>	<u>Ex Secretary</u>	<u>Trustees</u>
Gregg Kuck	Anna Haas-Gehres	Shirlyn Chaffin	Tracy Hemmerly	3yr Martin Schreiberman & Megan Marchal 1yr Karen Miley & Harry Taubman 2yr Martin Hostinsky & Lou Marcy

OPA District 9 Jeff Steckman R.Ph., PharmD. (Counties:Delaware/Franklin/Madison/Union) (as of July 2017)

Monthly Topics to Cover & Things To Do

<u>Month</u>	<u>Discuss at Meeting</u>	<u>To Do –or- EVENT</u>
January	Membership Drive pd info reported Membership Drive 2 nd email/ mailing strategy Scholarship Applications start/end dates for acceptance Officer Installation Event date/location(normally Apr/May)	Membership Drive Mail/Email 2 nd dues request Schlrship Application make page live (Jan 21 st thru Mar 12 th ?) EVENT Jurisprudence CE
February	Officer Installation Event date/location(normally Apr/May)	
March	Scholarship Tickets Drawing Aug date/location Schlarship Fundraising Tickets & Letter Last yr vs current yr Officer Installation Event final date/location(Apr/May?)? Officer Election who is running? Officer Ballot when to email? Invite people to event?	Schlrshp Fundraising Tickets & Letter bring last yrs to meeting Schlrship Application take page down (Jan 21 st thru Mar 12 th ?) Scholarship Application email in bulk to Anna, ? Officer Election Ballot email to members (invite to event?)
April	Scholarship Tickets Drawing Aug date/location(if needed)	Scholarship Fundraising Tickets & Letter Bring to meeting
May/June/July	Scholarship Winners Announced for minutes Scholarship Ticket Sales info reported for minutes OPA Dist 9 any new info/person reported for minutes	EVENT Officer Installation (Apr/May)
August		EVENT Scholarship Fundraiser Ticket Drawing
September	Schlrshp Fndrsr Drawing winners announced for files	
October	Membership Drive Last yr vs upcoming yr	Membership Drive bring last yrs to meeting
November	Membership Drive Present literature Membership Drive Law date for literature?	Membership Drive Mail/Email 1 st dues request
December	Membership Drive pd info reported	Membership Drive Mail/Email 2 nd dues request
Other		EVENT Scholarship Winners?